



## MANDATORY COVID-19 PROTOCOLS NHI SUMMER IN-PERSON PROGRAM PARTICIPANTS 5.25.2021

### OVERVIEW

The information contained herein describes protocols for attendees at 2021 NHI summer programs with respect to COVID-19.

### REQUIREMENTS AND RECOMMENDATIONS FOR PARTICIPATION

First, make sure your **required documents** are in order for ALL ATTENDEES including volunteers. This includes:

1. Required: *Parent and Medical release form (you should have this in your email as an e-signature document)*. **Students cannot register without this.**
2. Required: *NHI COVID-19 Indemnification Form (New - Click here) - BRING WITH YOU TO THE PROGRAM.* **Students cannot register without this.**
3. Required: A negative PCR test result. (See instructions below). It will be helpful to bring a print out of your proof of a negative test to the program. **Students cannot register without this.**
4. Required for California LDZ only: California LDZ requires a separate form for COVID-19 protocol. If you are attending this program, please watch your email for this form. **California LDZ students cannot register without this.**

Second, all attendees will be required to take an online **StaySafe course** that lays out expectations for safety and security, personal behavior, and COVID-19 protocols/practices at the programs. Look out for this course via email.

5. NHI COVID-19 StaySafe Training Course (in Moodle) - \*Students who do not complete the course on Moodle will be asked to take it on registration day.

Third, please note these recommendations:

6. Not required, but helpful: If vaccinated, take a photo of your vaccination card and have it with you in case we need it. (Note: the vaccine *is not required* to attend.)
7. Write down this email for COVID-19 questions: [confidential@nhimail.com](mailto:confidential@nhimail.com) or call 512-213-5244 and ask for Jasmine Lopez. **(Please refrain from writing to Admissions with questions about COVID-19 protocols.)**

In conclusion, we are doing everything we can to mitigate risks. While NHI does not require vaccines, we strongly encourage you to seek one out to reduce the risk of COVID-19 spread that can occur before, during, and after NHI summer leadership programs. There is still time to [schedule a vaccine](#)! Let's all do our part to build safe communities where we can circulate more freely!

## ***What are NHI's COVID-19 Testing Requirements to attend an In-Person Program?***

Proof of a COVID-19 test taken prior to arriving at the program site is required. The particular test that is required is an FDA-approved COVID-19 PCR test. This test, different from a rapid test or antigen test, is requested because of its higher efficacy in reporting accurate results.

***You may select ONE of the following three ways to submit your test results:***

**Way 1:** NHI will accept valid PCR tests from local healthcare providers, community testing sites, or otherwise by **forwarding results** via email to: [confidential@nhimail.com](mailto:confidential@nhimail.com). The EASIEST way to do this is sending us these results with the subject line: "LDZ [site] ATTENDEE'S FIRST AND LAST NAME" such as this example: COLORADO LDZ - JOHN DOE. NHI recommends finding a nearby local pharmacy where an appointment can be scheduled. Here is one example ([CVS](#)).

**Way 2:** NHI will accept a valid PCR test scan from local healthcare providers and community testing sites by **scanning the results** and making sure the following are visible: the name of the lab/testing center and its phone number, your student's name, the date of the test, the type of test [PCR is only test we will accept], and the result of the test. Email to [confidential@nhimail.com](mailto:confidential@nhimail.com). Make sure the subject line has: "LDZ [site] ATTENDEE'S FIRST AND LAST NAME" such as this example: COLORADO LDZ - JOHN DOE. NHI recommends finding a nearby local pharmacy where an appointment can be scheduled. Here is one example ([CVS](#)).

**Way 3:** For students residing in the continental U.S.A.: NHI has a means of gathering valid tests through a pre-approved company called [Crest Diagnostics](#) also known as CampTesting, which feeds reliable, PCR test results directly into a system we can access to review your child's record. If you opt for this option, you will need to go into a portal to fill out information and sign a waiver. When filling out the portal you will get to the part called **CONTACT INFORMATION (CHILD ONE)** it will ask for **Name of Camp/Organization** write in *National Hispanic Institute*, **Camp Location - City** write in *Maxwell*, **Camp Location - State/Prov/Region** write in *Texas* and **Camp session** will be the day your program starts. *Whether you are a volunteer arriving early or a student arriving on the first day, we ask that everyone use these Day 1 Start Dates:*

CWS Part 2 - June 6, 2021  
Colorado LDZ - June 27, 2021  
California LDZ - July 11, 2021  
Texas LDZ - July 11, 2021

[Crest Diagnostics](#) will send a testing kit to your indicated address before the program, and give you instructions to administer the test 3-4 days before the program starts. You will self-administer the test at home and use the FedEx kit included to mail it back to a self-addressed location. The lab will process your test, and provide results within 24-36 hours of receipt, viewable by you and our authorized NHI representative. The Crest Diagnostics program has a cost of \$34.95, which includes establishing your record in an online portal, the shipped test kit, and a self-addressed return envelope/package for you to return via FedEx. As you build your online profile, you WILL be asked to provide insurance information but you will ONLY be asked to pay \$34.95 at the time of registering to cover the kit and shipping. The tests and lab cost of \$78.00 will be billed to your insurance company, but may not be covered. In the event the test is not covered, NHI will still receive the results and Crest Diagnostics will bill the Credit card on your account..

## ***When should I take a PCR test?***

### **CWS Part 2 (Schreiner University, Kerrville, Texas) (June 6-8)**

CWS participants **arriving June 6**, take PCR test on one of the following dates: June 2, 3, 4, 5. We will accept results generated on June 2, 3, 4, 5, 6.

Volunteer participants **arriving June 5**, take the PCR test on one of the following dates: June 1, 2, 3, 4. We will accept results generated on June 2, 3, 4, 5.

Volunteer staff **arriving June 4**, take PCR test on one of the following dates: May 31, June 1, 2, 3. We will accept results generated on May 31, June 1, 2, 3, 4.

### **Colorado LDZ, Colorado State University, Ft. Collins, Colorado) (June 27-July 4)**

LDZ participants **arriving June 27**, take PCR test on one of the following dates: June 23, 24, 25, 26. We will accept results generated on June 23, 24, 25, 26, 27.

Volunteer staff **arriving June 26**, Take PCR test on one of the following dates: June 22, 23, 24, 25. We will accept results generated on June 22, 23, 24, 25, 26.

Volunteer staff **arriving June 25**, take PCR test on one of the following dates: June 21, 22, 23, 24. We will accept results generated on June 21, 22, 23, 24, 25.

### **California LDZ, University of San Diego, San Diego, California (July 11-18, 2021)**

LDZ participants **arriving July 11**, take PCR test on one of the following dates: July 7, 8, 9, 10. We will accept results generated on July 7, 8, 9, 10, 11.

Volunteer staff **arriving July 10**, Take PCR test on one of the following dates: July 6, 7, 8, 9. We will accept results generated on July 6, 7, 8, 9, 10.

Volunteer staff **arriving July 9**, take PCR test on one of the following dates: July 5, 6, 7, 8. We will accept results generated on July 5, 6, 7, 8, 9.

**Texas LDZ, Austin College, Sherman, Texas (July 11-18, 2021)**

LDZ participants **arriving July 11**, take PCR test on one of the following dates: July 7, 8, 9, 10. We will accept results generated on July 7, 8, 9, 10, 11.

Volunteer staff **arriving July 10**, Take PCR test on one of the following dates: July 6, 7, 8, 9. We will accept results generated on July 6, 7, 8, 9, 10.

Volunteer staff **arriving July 9**, take PCR test on one of the following dates: July 5, 6, 7, 8. We will accept results generated on July 5, 6, 7, 8, 9.

## ***What should I do next?***

**FILL OUT THIS [SURVEY](#) SO WE KNOW YOU GOT THIS INFO!**

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## **Appendix A**

**National Hispanic Institute**  
**COVID-19 Policies**  
**UPDATED POLICIES ON 4/7/2021**  
**UPDATED POLICIES ON 5/17/2021**

The COVID-19 pandemic is ever-evolving and rapidly changing. We are focused on taking all reasonable measures to prevent the spread of COVID-19 at all Summer 2021 programs.

1. The safety and health of participants, volunteers, and staff is always the highest priority at the National Hispanic Institute.
2. All 2021 NHI summer programs will adhere to the guidance and regulations from the CDC, federal, local health officials and university host institutions with respect to Covid-19.

- ~~3. It is the responsibility of each individual to get to the door of the campus at drop off and pick up. NHI shall not be responsible for transportation to and from the program site for any individual.~~

**NHI Committee amended policy on 5/17/2021:** It is the responsibility of each individual to get to the door of the campus at drop off and pick up. NHI shall not be responsible for transportation to and from the program site for any individual.

Although, NHI Administration reserves the right to arrange transportation as is consistent with internal policies.

4. All participants, volunteers, and staff will be required to provide a negative, FDA-approved COVID-19 screening test performed 4 days prior to their scheduled arrival to the program. In the event of a positive test, students will be invited to join the virtual LDZx on July 25-31, 2021, and no refunds will be given. **Furthermore, all staff and participants must be given an FDA approved COVID [rapid] test on arrival to campus.**
5. NHI Medical Waiver shall be modified to include documentation of vaccine status.
6. On day 00 (some staff/volunteers), day 0 (some staff volunteers) and day 1 (participants) of all programs NHI HQ will adhere to campus based protocols for further COVID-19 screening.
7. No onsite visitors shall be allowed at any time during the program- unless in the case of an emergency pick up.
8. Parents and/or guardians shall remain in their vehicles at program drop off and pick up.
9. The program shall have access to medical providers 24/7. Registered nurses or other medical personnel shall be onsite throughout the day and there shall be access to medical providers at all times via telehealth or any other similar platform.
10. Measures shall be taken to monitor and address possible COVID-19 symptoms, including morning wellness surveys and temperature checks every morning.
11. Amended policy on 5/17/2021: Any person at an NHI program who screens positive for symptoms consistent with COVID-19 will be subject to quarantine, and to accessing their program in a virtual format pending a negative test result by an FDA-approved COVID-19 PCR test. Furthermore, any individual who has been in close contact with a person diagnosed with COVID-19 is subject to this protocol **in accordance with CDC guidance.** Refunds will not be granted, but the individual will have the opportunity to join the virtual LDZx without an additional charge on July 25-31, 2021.
12. Individuals under quarantine or isolation as per this policy will be monitored regularly. Provisions will be made for their usual daily needs including meals and hygiene.

13. Additional COVID-19 testing performed on-site at in person, including testing required for return travel, will be billable to individual participants and/or their legal guardians.
- ~~14. Everyone at the program will be required to wear a mask at all times. All participants and staff are to adhere to social distancing requirements- at least 6 ft of distance at all times. No physical contact will be allowed.~~

**NHI Committee amended policy on 5/17/2021:** Everyone at the program will be required to wear a mask at all times while indoors and at the discretion of NHI staff per CDC guidance outdoors. All participants and staff are to adhere to social distancing requirements- as per CDC guidelines. No physical contact will be allowed.

15. Staff shall receive training on how to ensure the health and safety of everyone at the program including protocols to isolate, confirm, respond, and remove any participant or staff member with suspected COVID-19. This also includes training on routine cleaning and disinfecting of facilities, activities, and equipment.
16. NHI will implement CDC-recommended transmission-mitigation strategies, including provision of hand sanitizer, disinfecting supplies, and implementing visual cues and physical barriers to maintain social distancing at each program (this can include printing signs, tape on the floor, physical dividers, etc.). All individuals at in-person programs are required to bring their own facemasks and/or PPE as required by CDC guidelines.
17. Activity schedules, dorm room accommodations, and dining shall be adjusted at each program at the direction of the Education Directors and host university to reduce large group programming as per local campus policies.
- ~~18. Exercise may be held outside if space allows with masks on and in adherence with 6 feet of distance. If physical distance is not possible exercise shall be held virtually from dorm rooms. Low impact exercise only and absolutely NO requests for individual or small group exercise allowed around the campus.~~

**NHI Committee amended policy on 5/17/2021:** Exercise may be conducted outdoors adhering to CDC guidance for mask usage. If physical distance is not possible, exercise shall be held in an indoor area at the discretion of NHI staff following CDC guidance. Low impact exercise only and absolutely NO requests for individual or small group exercise allowed around the campus.

19. **AMENDMENT:** ~~If prior to the program the environment is deemed unsafe with either national or local (i.e. state or county) rates of transmission in excess of 40/100,000 persons 35 days prior to each program, as per guidance from the Centers for Disease Control and Prevention, NHI reserves the right to transfer the program to virtual format. This will take into account state and county transmission rates. NHI Board amended policy on 4/7/2021: If prior to the program the environment is deemed unsafe with either national or state (i.e. where program is held) rates of transmission in excess of 24/100,000 persons over 7 days, measured 14-21 days prior to the program, as per guidance from the~~

~~Centers for Disease Control and Prevention, NHI reserves the right to transfer the program to a virtual format.~~

**NHI Committee amended policy on 5/17/2021:** If prior to the program the environment of national or state (i.e. where program is held) rates of transmission exceed moderate transmission rates as per guidance from the Center for Disease Control and Prevention, NHI reserves the right to transfer the program to a virtual format.

20. Any person present at an NHI program, including staff or participants, may be dismissed from the program without refund of tuition should they demonstrate repeated disregard for published and established safety precautions being followed by all members of the National Hispanic Institute at its in-person programs.
21. NHI HQ shall communicate the COVID-19 policies and procedures to participants, parents, and staff prior to the program via website, email, video, social media sites and/or any other means possible.
22. Participant cohorts will be limited to no more participants than can occupy program space while meeting university, local, and CDC guidelines for physical distancing.
23. Program staff should provide at a minimum sufficient adult supervision to oversee activities of underage individuals in accordance with the number of cohorts permissible when adhering to university, local, and CDC guidelines for physical distancing.
24. The National Hispanic Institute will adhere to its reporting responsibilities in accordance with host institution, local, state, and federal laws and regulations, including but not limited to the Health Insurance Portability and Accountability Act (HIPAA).
25. Costs associated with the care and supervision of any individual at an NHI program beyond the published program dates are the sole responsibility of each individual participating in NHI programs, or their legal guardian(s).
26. The National Hispanic Institute will make students aware of technological requirements of in-person programs, including the electronic devices and communication platforms for individuals that may be necessary to support COVID-19 protocols.
27. Families and organizations that sponsor students will be provided a final deadline to join the in-person program, and will be asked to assume the full financial risks for both tuition and any other cost of participation, without refund.
28. NHI reserves the right to change or amend the Covid-19 policies and procedures as the pandemic progresses. NHI HQ shall communicate the changes or amendments to parents and participants.

29. **NEW AS OF 4/7/2021:** All traveling volunteers and staff members who enter campus spaces where in-person programs are held in 2021 will be previously fully vaccinated for COVID-19.